



# Job Explorer Database 2022-23

## Getting to know Jed



### My Jed record

NOTE: You can only complete this activity if you have already used Jed and **saved your Jed record**. You saved your Jed record at the end of the Suits me quiz worksheet.

From the Main menu use the 'Search jobs' icon to find a job you might be interested in.

What is the job title? \_\_\_\_\_

In the job record look at the section 'Suits me'. There should be nothing here that tells you if the job might suit you. You need to put your Jed record back in to Jed.

Return to the Main menu click on the 'My Jed record' icon. What does your Jed record contain?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Click on 'Open a Jed record' and put your information back into Jed. There are notes on the screen to tell you how to do this.

Now return to the job record you were looking at before and look again at the 'Suits me' section.

What does Jed say you might like about this job?

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Is there anything that Jed says you might not like about this job?

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In the 'My notes' section of the job record decide whether this job is 'Hot' or 'Not for me' and write some notes on why. Remember to click on 'OK' to save your work.

You can view your notes using the 'My Jed record' link from the Main menu. Don't forget to 'save my Jed record' again before you leave the program.